



# West Yorkshire Social Walk Pre Start Agenda & Risk Assessment

## Revision F June 2022

Please note that if any walk leader is not comfortable with the below for any reason, it is not obligatory to complete the Risk Assessment but, it makes good sense and is good practise to do so. We certainly don't want to lose walk leaders for the sake of filling in a short statement. If you require any help, can you please contact Chris Burrell WYLDWA secretary.

### Walk name.

### Date of walk.

### Walk leader.

- Make sure that everybody has completed the walk register[Including the emergency contact section].
- Welcome everybody, especially new members.
- Check if everybody is feeling ok.
- Check if all walkers are suitably equipped. [walk leaders' visual inspection]
- Brief description of the route.
- Point out any high-risk road or rail crossings, where extra caution is needed.
- Confirm if dogs come on the walk, it is the owner's responsibility to control them, not LDWA.
- Confirm how many stops we will be making.
- Confirm if toilets are available and if so, where they are.
- Confirm that photos may be taken and ensure that everybody is ok with this.
- Delegate a back marker if more than 5 people are on the walk.
- Count the group.
- When finished, thank the group.
- Remind the walkers of the next social group walk.

### Useful First Aid Points in An Emergency

- Ask if there is a trained First Aider on the walk
- Survey the scene.
- Assess the situation.
- Manage the incident.
- Look for hazards.
- Gather information from the casualty [if you can].
- Prevent cross infection, use PPE.

- Call the police on 999, or 112 and ask for Mountain Rescue who will need the following
  - Location
  - What has happened
  - Casualty Name, Gender, Age
  - Extent of their injuries or illness
  - Number of people in the group
  - Any hazards
  - Your name and mobile phone number
- If possible, make as many notes of the incident as possible.

## Risk Assessment

### *Managing The Risk, Proposed Action Control Measures*

Please read the following assessments and if you are confident the statement is correct, please tick the yes box. If you are not, please contact the Chairman, Secretary, or Walks Secretary for advice.

Please note it is not obligatory to complete the Risk Assessment

<b>Parking Area</b>	Is there ample & suitable parking not contravening the highway code?	YES
<b>The Start of the Walk</b>	At the start of the walk, explain what the walk is all about. i.e., the points covered on the West Yorkshire LDWA social walks agenda. Is the walk leader comfortable with this statement?	YES
<b>Traffic / Roads / Railways</b>	Are there suitable safe places at roads/railways to ensure crossings take place in a safe manner? If there are any high-risk crossings, please bring it to the attention in the walk briefing.	YES
<b>Terrain, paths, tracks and obstacles</b>	Has the route been recce'd to assess the risks associated with the health and well-being of the walkers? [adapt the route if necessary].	YES
<b>Livestock</b>	Livestock, needs to be treated with caution, when sharing the same space. The walk leader must treat the situation with care, calmly and quietly, keeping the group together, and be prepared to divert around livestock if necessary. Is the walk leader comfortable with this statement?	YES
<b>Weather</b>	Has Met Weather Warnings been checked before commencing? Have extreme weather conditions been considered and its impact on the walk?	YES
<b>Safeguarding Young People Under 18 and vulnerable adults</b>	The LDWA policy for any young person aged under 18 says they can join social walks if they are accompanied by a parent or legal guardian. Are there any under 18 or vulnerable adults on the walk and are they accompanied by a parent or guardian? NOTE this section to be completed as soon as a young person attends the walk, and potentially extra supervision will be needed. Is the walk leader comfortable with this statement?	YES

<b>If a Walker Leaves the Group</b>	If any walker leaves the group for any reason, they must inform the walk leader and it must be made clear that they are no longer part of the walk, and the walk leader has no further responsibility towards them. If appropriate provide them with helpful information e.g., directions, bus stops, etc. Is the walk leader comfortable with this statement?	YES
<b>Dogs on Walks</b>	The walk leader when posting / advertising the walk needs to stipulate if dogs are welcome on their walk. If dogs are welcome, it is the owner's responsibility to control them especially around livestock, not the LDWA's. Is the walk leader comfortable with this statement?	YES

**Many thanks**

**The West Yorkshire LDWA Committee**