



HEART OF ENGLAND – LONG DISTANCE WALKERS ASSOCIATION
Minutes of Committee Meeting 29 Via MS TEAMS internet engagement
at 7.00 pm on 18/06/2025.

In attendance:

Clive Wainwright (CW) Chair * *minutes taker*
 Neil Bromley (NB) Deputy Chair
 Graham Jones (GJ) Walks Secretary
 Robin Richmond (RR) Data Officer

David Hood (DH) Group Secretary
 Rupert Connolly (RC) Property Officer
 Yvonne Court (YC) Treasurer
 Michael Buckley (MB) Membership Secretary

Apologies:-

Circulation

All above plus Group Membership (and via web site)

Legend - Abbreviations:- MMM = Malvern Midsummer Marathon Event 21st June 2025
 BCC = Birmingham Canal Canter Event 3rd August 2025

Item	Description	Action/date
29	*	
29.1.	Introductions & apologies	
29.1.1.	none required	Note
29.2.	Approval of previous minutes 28 (14th May 2025)	
29.2.1.	Correction for item 28.7.1 = 40 No. members joining since the beginning of year not since the last meeting.	Note
29.2.2.	Proposed by NB	Note
29.2.3.	Seconded by MB	Note
29.3.	Matters arising (internal or external with Committee)	
29.3.1.	MMM - All management in place with final points being discussed with checkpoint personnel at Kidderminster GO outdoors tomorrow night. Catering all seems good. Consideration of extra water points to be undertaken with weather likely to be hot on route. Positioning of water placement at 'passage control' location by "Jims" farm between CP3 & CP4. Table & two water carriers will be in place. Consideration of entrants dropping down from long distance to shorter 13.5 miles discussed extra paper routes to be left at CP's. NB mentioned through discussion with the Elms school the last part of short route modification available will print off new copies as for handouts, noting old & new modifications viable for entrants to use as routing.	Committee + All Note CW NB/DH

Item	Description	Action/date
	NB undertook a management car parking plan. NB mentioned to MB on his start delivery to state to entrants about carefully moving around the cricket pitches at the end of both routes as matches are likely to be in progress. CW had generated a FAQ sheet for the event, suggesting this should be placed on our website. DH acknowledged to undertake. RC queried the numbering of entrants, i.e. alphabetical or SI etc. DH to produce an open spreadsheet likely to be alphabetical but can be re-numbered if required. DH to send to RC.	MB DH DH
29.3.2.	BCC - Update status - Permission granted & signed off from the Canal Trust. 136No. entrants so far, should certainly reach 200+ as entries by event day. Overall could do with some extra helpers, so publicity push required. Email or Whats app needed again for request of support. Emphasis if only for a short time or specific task to be undertaken.	RC All Note
29.3.3.	Flower of Suffolk - 3rd & 24th May. Thanks to all Marshalls,volunteers/helpers who took part and participated. Also noting all HoE member entrants who took part on both weekends - well done in achievement.	All Note
29.3.4	Needs website updating for ACW in challenge walks section & possibly the 'Hallow' event - all promoting HoE area events.	DH & IK
29.4.	Chairs report (with deputy input)	CW/NB
29.4.1.	Focus on communication & running Group going forward.	Note
29.4.2.	In support of always requiring volunteers please review through website for up and coming challenge events:- 1. BCC Please support or offer your services direct to committee members if you can or via any requests made via our WhatsApp Group	All Note
29.5.	Treasurer's report	YC
29.5.1.	Interim accounts see appendix 29.12.1	Note
29.5.2	The bank balance stands at £10,925.98 as at 16/06/25. Cash balance £118.95. Balance movement in the month includes: Debit Purchase of Equipment HofE £943.04. Debit Purchase of Equipment FofS £619.53 Credit SiEntries:	All Note

Item	Description	Action/date
	BCC £368.66. MMM £1786.50. Credit NEC contribution FofS £500.00. Unavailable Funds: Contingency for event failure £3,600.00. Funds available to for general HofE expenditure: £7,444.93.	
29.6.	Group Secretary report	DH
29.6.1	DH mentioned he is leading & pushing to present an article(s) for 'Strider' magazine. Has liaised with FoS group on our photos taken on the event & sent them to NEC media (Flickr site available for viewing). New email addresses for Committee received from NEC IT on June 9th going live from 11th June. DH to review our website and appropriate according in distribution to listed committee members their designated email address. Noting this should now alleviate the committee individual receiving via their own personal email address.	DH All Note
29.7.	Membership Secretary report	MB
29.7.1.	MB - 4 No. new members since last meeting. approx. now 475 No. as a total for HoE as members.	MB Note
29.7.2	HoE members note if you have any issues about your Membership & annual subscription please contact SI Entries direct which runs the NEC membership as a whole. Noting concern some associate members are entering challenge events at full price without obtaining a right of discount if they were listed under their Local Group Membership.	All Note
29.8.	Walk Secretary report	GJ
29.8.1.	GJ - Members keep looking at the website & as usual any person wishing to undertake a Social walk for the group gratefully received. Support always given by GJ for leadership. Still short for a few weeks in several months. DH will review with GJ to see if dates can be filled.	GJ All note DH/GJ
29.8.2	Next Local Groups meeting Tuesday 1st July	GJ Note
29.9.	Equipment Officer report	RC

Item	Description	Action/date
29.9.1.	RC - Storage is still an issue. Pursuing Birmingham City Council on a garage arrangement, but they are incredibly slow at responding with their administration. Itinerary outcome getting closer with a visit to Dave Powell's house (as most items presently stored) however final review required once full itinerary listing achieved dictates actual space required. It may be in the short term individuals achieve local storage as the main issue revolves around the BCC in the first instant. Overall a normal sized garage is what is required, where & when is the challenge.	RC All Note
29.9.2	CW purchased some First aid kit acting as refill/replacements for replenishing out of date items, together with establishing a central HQ first aid box for use on challenge events. Waterproof bags also available for sweepers to use.	Note
29.10.	Data Protection Officer report	RR
29.10.1	RR - GDPR data obligations as a Group up to date (2023). RR/GJ – February Social Event Register issued with changes including GDPR matters and concerns raised (more work for event leaders), New version issued in March with minor changes does not address concerns. To be followed up at the next Local Groups meeting Tuesday 1st July. A simple question request for meeting agenda required as an outline. RR – GDPR Policy, User Guide, and annual declaration form to be updated by NEC and sent out for comments from Local Groups and potentially discussion at a zoom call. Following a request to the NEC they have advised that we should halt work at present on 2024 reporting until new documents are issued. Committee to note	Note RR/GJ Note
29.11.	Any other business	
29.11.1	Publicity Officer (mentioned through the website) - position vacant - a bonus if an individual is available for the position of.	All Note
29.11.2	Noting our 30th Anniversary of our HOE Group is next year, discussion/consideration for a special walk to be put on within the year to be discussed further in our August meeting.	Committee + All Note
29.11.3	MB has booked the day at 'Cookhill' village hall for our AGM location this year as last year - date being 6th December. Use of hall projector requested.	MB/All Note
29.11.4	A separate internal Committee meeting will be arranged for the BCC prior to the event to talk about specifics and management.	Committee Members RC to advise
29.11.5	Meeting closed at 8.45 pm – next meeting date, 13th August 2025 - using MS Teams. DH to send a link. 7:00 pm start time.	DH
29.12.	Appendices	
29.12.1	Latest on account situation.	Note
	Heart of England LDWA - LDWA - Heart of England Local Group	

Heart of England Accounts to 16/06/25**BANK**

BANK BALANCE 12/05/25 £ 9,833.39

Credit since 12/05/25 £ 2,655.16

Sub total credit £ 12,488.55

Debit since 12/05/25 £ 1,562.57

Sub total debits £ 1,562.57**BANK BALANCE 16/06/25** £ 10,925.98**CASH**

Cash held 12/05/25 £ 118.95

Cash income since 12/05/25 £ -

Cash debit since 12/05/25 £ -

CASH BALANCE HELD 16/06/25 £ 118.95**TOTAL GROUP BANK AND CASH BALANCE 16/06/25** £ 11,044.93**Note to accounts**

Provision for failure of event £ 3,600.00

Total Funds Available £ 7,444.93**NEC Funding to HofS**

NEC Grant from MG fund £ 565.00

First Aid Training £ 656.07

HofS costs First Aid £ 91.07

NEC Contribution FofS £ 500.00

Expenditure FofS £ 619.53

HofS costs FofS £ 119.53