



HEART OF ENGLAND – LONG DISTANCE WALKERS ASSOCIATION
Minutes of Committee Meeting 28 Via MS TEAMS internet engagement
at 7.00 pm on 14/05/2025.

In attendance:

Clive Wainwright (CW) Chair * *minutes taker*
 Neil Bromley (NB) Deputy Chair
 Graham Jones (GJ) Walks Secretary
 Robin Richmond (RR) Data Officer

David Hood (DH) Group Secretary
 Rupert Connolly (RC) Property Officer
 Yvonne Court (YC) Treasurer
 Michael Buckley (MB) Membership Secretary

Apologies:-

Circulation

All above plus Group Membership (and via web site)

Legend - Abbreviations:- MMM = Malvern Midsummer Marathon Event 21st June 2025
 BCC = Birmingham Canal Canter Event 3rd August 2025
 FoS = Flower of Suffolk LDWA annual 100 mile event 24th May 2025

Item	Description	Action/date
28	*	
28.1.	Introductions & apologies	
28.1.1.	none required	Note
28.2.	Approval of previous minutes 27 (26th March 2025)	
28.2.1.	The minutes were accepted as an accurate record of the meeting.	Note
28.2.2.	Proposed by RR	Note
28.2.3.	Seconded by GJ	Note
28.3.	Matters arising (internal or external with Committee)	
28.3.1.	MMM - Thanks to NB for effort on description detail writing. Final equipment assessment - seems OK. Write up for entrants to be on the website. Waiting list to be adjusted subject to entrants dropping out, remembering 200 No limit for insurance reasons. SI entries final numbering to be undertaken by ourselves. Any route permissions or liaison with Malvern Trust to be reviewed by MB. 3 or 4 water containers to be sterilised & filled for the day - NB. Checkpoint groups to be known & issued out to each manager in the next two weeks for food purchasing. Description & GPX files to be on our website by the end of month for entrants as well as issued directly by email. Marshalls Walk day 8th June - see website 8:30 start	Committee + RC/DH DH MB DH MB NB DH DH/MB Note

Item	Description	Action/date
28.4.2.	In support of always requiring volunteers please review through website for up and coming challenge events:- 1. FoS 100 mile event 2. MMM 3. BCC Please support or offer your services direct to committee members if you can or via any requests made via our WhatsApp Group	All Note
28.5.	Treasurer's report	YC
28.5.1.	Interim accounts see appendix 28.12.1	YC
28.5.2	The bank balance stands at £9,833.39 as at 12/05/25. Cash balance £118.95. Balance movement in the month includes: Debit BCC Expenses £546.30(badges). Debit MMM Expenses £510.30(badges). Debit 1st Aid training and refreshments £606.07. Credit SiEntries: BCC £135. MMM £499. Unavailable Funds: Contingency for event failure £3,600.00. Funds available to for general HofE expenditure: £6,352.34.	All Note
28.6.	Group Secretary report	DH
28.6.1	DH - First Aid course held for the Group members for a total of 12 No. attendees. DH mentioned he is leading & pushing to present an article(s) for 'Strider' magazine.	DH All Note
28.6.2	The 'Martyn Greaves' fund - (a bequeathed amount of money to the NEC LDWA) has asked the Local Groups to put forward any requests of use. Presently achieved and reviewing with NEC as below. • First aid training for any leaders (or potential leaders) of social walks = achieved 28.6.1	All Note

Item	Description	Action/date
	- Navigation training (as appropriate will be ongoing) if needed. Likely to be through Group social walks Q4 this year. - Storage for rental for equipment HoE. Subject to venue location coming available, presently being pursued.	DH RC
28.7.	Membership Secretary report	MB
28.7.1.	MB - reports 40 No. new members since last meeting, of which a third do not wish to receive emails. 14 No. have joined as family members, 26No. individuals.	MB Note
28.8.	Walk Secretary report	GJ
28.8.1.	GJ - Members keep looking at the website & as usual any person wishing to undertake a Social walk for the group gratefully received. Support always given by GJ for leadership. Still short for a few weeks in several months.	GJ All note
28.8.2	GJ review; a maximum of four number listed committee member emails are allowed to exist per local group. Therefore HoE will have to consider a new strategy of ownership for receipt of emails with the HoE Group for individuals within the committee. Debate took place, with a likelihood of website change to take place & and doubling up of names against the said four number allowed by the NEC as outcome. Noting distribution as good as committee members' ownership role. DH to pursue enquiry with NEC about personal email addresses being involved?	All note DH Committee DH
28.8.3	In the future an individual email address may be produced per challenge event for convenience of clarity & support.	All Note
28.9.	Equipment Officer report	RC
28.9.1.	RC - Storage still an issue?, but with itinerary outcome getting closer Final revisit required once full itinerary listing achieved. We certainly need a couple of new Gazebos, preferably with sides for inclement weather situations. Instant needs: - - Certainly first purchase 3 or 4 sides for existing gazebos. - A couple of new water containers. - A start/finish banner (with poles) - possible sand bags acting as weights for sale banners Post last meeting have purchased/achieved new bin bag holders, clips for tables, a couple of spikes for sale banners, together with the odd replacement doughnut water holder.	RC RC Note
28.9.2	CW will purchase some First aid kit acting as refill/replacements for replenishing out of date items, together with establishing a central HQ first aid box for use on challenge events.	CW/Note

Item	Description	Action/date
28.10.	Data Protection Officer report	RR
28.10.1	RR - GDPR data obligations as a Group up to date (2023). RR/GJ – February Social Event Register issued with changes including GDPR matters and concerns raised (more work for event leaders), New version issued in March with minor changes does not address concerns. To be followed up at the next Local Groups meeting (TBA) RR – GDPR Policy, User Guide, and annual declaration form to be updated by NEC and sent out for comments from Local Groups and potentially discussion at a zoom call. Following a request to the NEC they have advised that we should halt work at present on 2024 reporting until new documents are issued. Committee to note	Note RR/GJ Note
28.11.	Any other business	
28.11.1	Publicity Officer (mentioned through the website) - position vacant - a bonus if an individual is available for the position of.	All Note
28.11.2	Noting our 30th Anniversary of our HOE Group is next year, discussion/consideration for a special walk to be put on within the year to be discussed further in our July/August meeting.	Committee + All Note
28.11.3	MB to look into again hiring for the day 'Cookhill' village hall for our AGM location this year - 6th or 13th Dec open for review.	MB/All Note
28.11.3	Meeting closed at 9.00 pm – next meeting date, 18th June 2025 - using MS Teams. DH to send a link. 7:00 pm start time.	DH
28.12.	Appendices	
28.12.1	Latest on account situation.	Note
	Heart of England LDWA - LDWA - Heart of England Local Group	

Heart of England Accounts to 24/03/25**BANK**

BANK BALANCE 24/03/25 £ 10,862.06

Credit since 24/03/25 £ 634.00

Sub total credit £ 11,496.06

Debit since 24/03/25 £ 1,662.67

Sub total debits £ 1,662.67**BANK BALANCE 12/05/25** £ 9,833.39 0**CASH**

Cash held 24/03/25 £ 118.95

Cash income since 24/03/25 £ -

Cash debit since 24/03/25 £ -

CASH BALANCE HELD 12/05/25 £ 118.95**TOTAL GROUP BANK AND CASH BALANCE 12/05/25** £ 9,952.34**Note to accounts**

Provision for failure of event £ 3,600.00

Total Funds Available £ 6,352.34