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HEART OF ENGLAND – LONG DISTANCE WALKERS ASSOCIATION
Minutes of Committee Meeting 13 Via MS TEAMS internet engagement
at 7.00 pm on 15/11/2023.

In attendance:

Clive Wainwright (CW) Chair * *minutes taker*
 David Hood (DH) Group Secretary
 Robin Richmond (RR) Data Officer
 Neil Bromley (NB) Deputy Chair

Graham Jones (GJ) Walks Secretary
 Christine Stockton (CS) Treasurer
 Michael Buckley (MB) Membership Secretary
 Yvonne Court (YC) [Guest]
 Rupert Connolly (RC) [Guest]

Apologies:

None required

Circulation

All above plus Group Membership (and via web site)

Item	Description	Action/date
13	*	
13.1.	Introductions & apologies	
13.1.1.	Rupert Connolly (part first 30 mins)	Note
13.2.	Approval of previous minutes 12 (20th Sept 2023)	
13.2.1.	The minutes were accepted as an accurate record of the meeting with no amendments noted.	Note
13.2.2.	Proposed by CS	Note
13.2.3.	Seconded by GJ	Note
13.3.	Matters arising (internal or external with Committee)	
13.3.1.	Committee personnel have produced their individual reports for the AGM agenda for an early issue to members prior to the AGM date taking place. Issue for W/C 20th Nov. In delivery issue DH to try & find out numbers likely to attend.	DH +All Note
13.3.2.	From last meeting 3No. different logo/badge designs shall be offered for the AGM (as issued out in agenda prior to AGM) for members final decision on outcome.	All Note
13.3.3	Replacement of Treasurer. Yvonne Court has kindly offered to be put forward as our new Treasurer. Committee members wholeheartedly supported in agreement for her name to be registered & nominated for election at this year's AGM. The notice of AGM agenda will include invitations for nominations for new committee members as well as not just for Treasurer if forthcoming.	All Note
13.4.	Chairs report (with deputy input)	CW/NB
13.4.1	Focus on communication & running Group going forward.	Note
13.4.2	We continue to seek change where possible to our website for	All Note

Item	Description	Action/date
	communication. Noting any member with appropriate IT knowledge is always welcome to contact us to achieve this.	
13.5.	Treasurer's report (as caretaker)	CS
13.5.1	See appendix 13.12.1 for interim account. Final draft accounts status will be given in the AGM agenda minutes to be issued out.	All Note
13.5.2	CS has outlined her overall position of retiring Treasurer in the AGM agenda with report wording. She confirmed whoever the new Treasurer becomes support & help can still be from her in the background if required.	Note
13.6.	Group Secretary report	DH
13.6.1	The MMM - DH & MB had a discussion prior to the meeting about putting on the 2024 event. MB concerned about additional issues we as a Group had not encountered before with the venue having to be changed. MB raised a list e.g. Police, Trust, land rights, a damage Bond etc to raise a few. Consensus of the Group as last meeting we pursue holding the event for new year if we all help out and support on roles & tasks. Result 'Chase' outcome probably priority due to car parking on offer, just central HQ cantering to be simplified - but MMM still open for further development at present time? Noting, present date has been issued to Strider 22nd June 2024. CS or MB to issue list concerns above for review at the next committee meeting in January.	All Note+ DH & all Committee
13.6.2	AGM meeting Day to be held at - The Ark hall (as EBB checkpoint location) in Alvechurch on Saturday 16th December (3:00pm AGM start). MB has developed a short morning walk to start at 9:00am prior to AGM commencement for those interested in attendance. See website near the date for any specific car parking requirements.	All Note
13.6.3	As before 12.6.3 - An independent group of current HoE members have shown the desire to help Dave Powell & the committee with our goal of putting back on the BCC event presently earmarked for the 11th August 2024. See 13.11.2	All Note
13.6.4	All members are reminded that the use of the 'Whats App' communications we use should be for pure walking information & principally for our HoE Group. No other comments or political views should be aired on this site. DH to remain as moderator if issues arise. MB to refer to the use of the "Whats App" in his dealings with any new members through introduction letter. Opening message on our website to also be considered for clarity.	All Note+ DH & MB
13.7.	Membership Secretary report	MB
13.7.1	Current situation stable with 528 primary members, fluctuation of 110 new members over the annual year. There appears to be a change of fifth in membership of either joining or leaving our Group each year, but this is consistent with other regions or local Groups. No specific reasoning understood as no data through the NEC given or GDPR permits to focus further.	Note

Item	Description	Action/date
	As acknowledged in various sports, there is no magic panacea on people's personal circumstances why they join or leave such Groups or clubs.	
13.8.	Walk Secretary report	GJ
13.8.1	GJ mentioned we had four remaining social walks left for this year, but very limited for the new year so far. As ever new walks & leaders required to populate our proposed walking programme for 2024. All input from membership gratefully received going forward. As a consistent topic will bring up request at AGM.	All Note
13.9.	Publicity & Property Officer report	Vacant
13.9.1	Position vacant - a bonus if an individual is available for the position.	All Note
13.10.	Data Protection Officer report	RR
13.10.1	RR had issued our input for the GDPR representing HoE Groups approach to the NEC and this had been acknowledged by them, however any forthcoming feedback or development felt unlikely until a permanent appointment or person at the NEC focused on the task was made known. RR reiterated he has done everything he can possibly do at present as for the Group with the NEC, he will however continue to review as our officer for any issues that arise or need review e.g. MMM & BCC support wording of entries etc.	RR Note
13.11.	Any other business	
13.11.1	No further decision on Nominations for a future Charity, mentioned in AGM agenda for any further comment by members.	All Note
13.11.2	Welcome to Rupert for joining us as a guest tonight, as an introduction to the committee Rupert & his Wife Elizabeth have very kindly offered their services in helping out for next year's BCC. Rupert in the capacity of project managing the event & in conjunction with traditional support from David Powell on the catering. Noting the committee and volunteers also giving help & advice as necessary in the new year to make this event happen again.	All Note
13.11.3	RC will liaise with SI Entries to understand its workings in the first instant (the reading of terms & conditions), support from RR & MB in communication on entry details & any wording issues on data protection also to be explored. Initial email correspondence as required by all to start things off. RC to join our committee meetings as thought necessary in 2024 as things develop.	Note & RC, RR & MB.
13.11.4	MB mentioned if committee members could confirm their date of joining the LDWA as requested by the NEC. Outcome if individuals could remember such a date a challenge to apply? All relative to each person wishing or able to offer such a date.	Committee if not already given.

Item	Description	Action/date
	Meeting closed at 9.08pm – next meeting date, 24th January 2024 - using MS Teams. DH to send link. 7:00 pm start time.	DH
13.12.	Appendices	
13.12.1	Interim accounts	Note
	Heart of England LDWA - LDWA - Heart of England Local Group	

Appendix 13.12.1

Heart of England Interim Account to 7.11.23**BANK**

Bank balance 21/8/23	£ 6,990.14
Credit since 21/8/23	£ -
Sub total credit	£ 6,990.14

Debit since 21/8/23	£ 157.00
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BANK BALANCE 7/11/23	£ 6,833.14	Concurs with bank statement
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CASH

Cash held 21/8/23	£ 158.95
Cash income since 21/8/23	£ -
Cash debit since 21/8/23	£ -

CASH BALANCE HELD 7/11/23	£ 158.95
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TOTAL GROUP BANK AND CASH BALANCE 7/11/23	£ 6,992.09
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