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**HEART OF ENGLAND – LONG DISTANCE WALKING ASSOCIATION**

**Minutes of Committee Meeting 11 Via MS TEAMS internet engagement**

**at 7.00 pm on 25/07/2023.**

**In attendance:**

Clive Wainwright (CW) Chair *\* minutes*  *taker*

Michael Buckley (MB) Membership Secretary

David Hood (DH) Group Secretary

Neil Bromley (NB) Deputy Chair

**Apologies:**

Robin Richmond (RR) Data Officer

Graham Jones (GJ) Walks Secretary

Christine Stockton (CS) Treasurer [part]

**Circulation**

All above plus Group Membership (and via web site)

| **Item** | **Description** | **Action/date** |
| --- | --- | --- |
|  | \* |  |
|  | **Introductions & apologies** |  |
|  | CS part attendance from beginning | Note |
|  | **Approval of previous minutes 10 (9th May 2023)** |  |
|  | The minutes were accepted as an accurate record of the meeting with no amendments noted.  | Note |
|  | Proposed by  | Note |
|  | Seconded by  | Note |
|  |  |  |
|  | **Matters arising (internal or external with Committee)** |  |
|  | From 10.11.2 (RR) issues relating to local Bylaws & NEC making some changes of particular interest to local groups: - *change to Bylaw 3 Clause 1.4* *The constitution of each Local Group must be based on the model Local Group constitution and approved by the National Executive Committee prior to the Local Group’s establishment. Any proposed changes to the Local Group constitution must also be approved by the National Executive Committee in advance. Furthermore, The National Executive Committee is empowered to amend the Model Constitution at any time. Any such changes shall be notified to all Local Group Secretaries and each Local Group is required to amend its constitution to reflect these changes at or before its next Annual General Meeting.*Any issues we have with the Model Constitution in the toolkit on website? | Note |
|  | Well done to all committee members and HoE individual members who successfully ran and helped on the EBB 100 in our area. | All Note |
|  | HoE banner. Feedback from Brian the image quality on our logo is still the issue, suggesting we simplify or independently pursue a sail banner purchase elsewhere. | Note  |
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|  | **Chairs report (with deputy input)** | CW/NB |
| 11.4.1 | Focus on communication & running group going forward. | All Note |
| 11.4.2 | Chair asked all to keep the website updated & current wherever possible post the MMM. Still needs review | All Note |
|  | Question: shall we pursue a survey pole again on committee members positions prior to this year's AGM? |  |
|  | **Treasurer’s report (as caretaker)** | CS |
|  | As temporary Treasurer (emphasis till next AGM), CS has generated the interim accounts for this meeting (Appendix 11.12.1). The Committee will seek a permanent appointment for 2023-4 from the membership. Robin (as present Data P Officer) has kindly offered his services to also be future treasurer. As ever all nominations welcome in support. YC also offered support in conjunction with RR for CS in obtaining knowledge for the role. | All Note +Committee |
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|  | **Group Secretary report** | DH |
| * + 1. ‍
 | DH - update | Note |
| 11.6.2  | DH raised the Wychavon Way, first part undertaken with X taking part, second part taking place 29th July. | DH & GJ |
| 11.6.3 | Planning of the AGM to be made/challenged again with an early lead in. Venue discussed & an option proposed for a different central location (subject to cost and dates available). Same location as 2022 as well as Alvechurch village hall (as EBB checkpoint location). DH to approach parties on viability for outcome & MB to look into walks within areas respectively.Our decision & update | DH & MB |
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|  | **Membership Secretary report** | MB |
|  | MB - just an update  | Note |
|  | Plas Y Brenin ? |  |
|  | **Walk Secretary report** | GJ |
|  | GJ - update | All Note |
|  |  | All Note |
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|  | **Publicity & Property Officer report** | Vacant |
|  | Position vacant - a bonus if an individual is available for the position. | All Note |
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|  | **Data Protection Officer report** | RR |
| 11.10.1 | RR pushing the NEC for further clarity and engagement, now new personnel in charge.RR has finished his first assessment on committee members roles, 4No committee members still to respond at this time? he asked all to review & comment back if changes are needed or in agreement - once established a formal outcome can be given back to the NEC as the HoE representation. Committee please assess either through email or direct contact with Robin prior to the next meeting (V7). | RRAllCommittee |
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|  | **Any other business** |  |
| 11.11.1 | Nominations for a future Charity were still being sought from the membership, however a view towards something to do with walking and disability. Various Charities reviewed = Chair recommended ‘Living Streets’ link [Living Streets | Home Page | Living Streets](https://www.livingstreets.org.uk/) They cover all aspects of everyday walking across the country as well as local walking issues eg. Wythall group walks led for the over 65 who are isolated, to disabled events & children walking to school. They also prompt change to the highway code and rights of access issues. (outline and further reading in appendix | CW |
| 11.11.2 | New NEC Local Group’s officer = Pearl Barnes (member of Cornwall & Devon Group)The 2023 Local Group Representatives’ Weekend will be held at the George Albert Hotel, near Dorchester, Dorset from November 10 **- 12** = Any delegate likely to attend from HoE? | All Note |
| 11.11.3 |  |  |
| 11.11.4 | Meeting closed at \_.\_\_pm – next meeting date, 25th July 2023 - using MS Teams. DH to send link. 7:00 pm start time. | DH |
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|  | **Appendices** |  |
| 11.12.1 | Accounts interim summary | Note |
| 11.12.2 | Living Streets outline |  |
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|  | [Heart of England LDWA - LDWA - Heart of England Local Group](https://www.ldwa.org.uk/heartofengland) |  |
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