

**LDWA East Lancs Group**

**Minutes of the Meeting Held at 8pm on Tuesday 2nd March 2021**

**A Zoom meeting hosted by Gordon Stone.**

**Present:**

Hilary Scott (HS)	Chair / IT Secretary
Roger Jackson (RJ)	Secretary
Nick Halford (NH)	Walks Secretary
Caroline Tennant (CT)	Events Secretary
Pauline Melia (PM)	Ordinary Committee Member
Gordon Stone (GS)	Ordinary Committee Member (Host)
Paul Wadsworth (PW)	Ordinary Committee Member
Alma Walsh (AW)	Ordinary Committee Member
Dave Walsh (DW)	Ordinary Committee Member
Mike Bushby (MB)	Ordinary Committee Member
Jane Hill (JH)	

**Apologies:**

Paul Allen (PA)	Treasurer
Viv Lee (VL)	Social Secretary

**The Group was quorate and the meeting opened at 8.00 pm and closed at 09.20 pm.**

**1. Minutes of the Last Meeting:**

The Minutes were accepted as a true record of the January meeting.

**2. Matters Arising:**

**20.04 Plaque for Redisher Woods' (19.01 re-opened)**

Following the completion of the work to improve the Redisher Woods'. steps, which East Lancashire LDWA Group, funded together with Long Distance Walker's Association, the Ramblers and Bury Council, HS has investigated the possibility of having a commemorative plaque. The cost would be around £20 which the group meeting agreed East Lancs would pay. Suggested wording for Redisher Wood signpost **'2020, Redisher Wood Staircase, Footpath improvement funded by the Long Distance Walker's Association , it's East Lancashire Group, The Ramblers and Bury Council '.****January 2021 Update:** HS now has the plaque and will arrange for it to be placed on the designated post after this lockdown finishes. **March Update:** HS has contacted John Thomson who has **agreed to put up the plaque** , date and time to be arranged when possible under Covid 19 restrictions. **Ongoing**

## **21.01 Rivington Terraced Gardens Sponsorship**

PW gave a brief outline of the 'Rivington Terrace Gardens Sponsorship Programme' which was recently featured on Granada Reports. He suggested we contributed to each of the 5 areas within the gardens that can be sponsored, which could be covered for a total of £100. This was unanimously agreed by the meeting. Action: HS/PA to progress. **March Update:** HS/PA have arranged the donation to Bolton Mountain Rescue and received a letter of thanks. The Squarea at Rivington Terraced Gardens have been purchased and the certificates are available to view on the website. **Closed**

## **3 Chair and Secretary Update:**

It finally looks as though there is some light at the end of the tunnel as we await NEC go ahead to resume social walking. Hopefully the rule of 6 from the end of March will apply, with the possibility of more attendees with the completion of a Risk Assessment from May 17th until the lifting of all restrictions at the end of June.

Since the last meeting we have sent the money to Bolton Mountain Rescue and received a letter of thanks. The Squarea at Rivington Terraced Gardens have been purchased and the certificates are available to view on the website.

Thanks to Pauline and Gordon for organizing the quiz which raised over £130 for the Guide Dogs, a fabulous effort! East Lincs may not have been out and about walking but we have made a contribution to some of the wider communities.

Finally, it should have been the Two Crosses this coming Sunday and the weather has been great for drying up the mud with a dry day forecast. What a shame we are not out there!

## **4 Treasurers Report**

Paul sent his apologies for not attending and sent the following report to HS which she read out at the meeting.

The money for Bolton Mountain Rescue and the Squarea at Rivington has been paid. The accounts remain healthy.

The monies for Longtown Activity Centre have been repaid to the club. Addresses of the people for a refund will be needed.

Viv and Hilary to action and provide the list to Paul.

Virgin money is taking over the Business Banking Arm of Yorkshire Bank. The Red Rose account will be classed as inactive unless we make a transaction in the next 90 days.

It was decided by the committee to close this account and have the monies transferred into the Savings Account. We no longer need this separate events account.

## **5 Events Secretary**

The Two Crosses should have been going ahead next weekend 7/3/2021 but was canceled due Covid-19. We look forward to putting on an especially good event next year.

**6 Walks Secretary's Update:**

All groups are currently awaiting details from the LDWA as to when and how club walks can recommence, as the NEC are still in talks with Sport England as to the details. NH proposed asking for walk leaders from 29th March on an unofficial 'ad hoc' basis, but unfortunately, we are not allowed to use the LDWA bulk email system for this due to data protection regulations. A discussion followed and it was decided that when we can walk again we will advertise walks in two-month tranches in the future, with Wednesdays and Sundays as before, but in addition look to be more flexible where people wished to lead on other days, or wished to depart from our usual pattern of distance or pace.

**7 Social Secretary's Update:**

All deposit monies for Real Ale Ramble, New Year, Ambleside and Keswick have been rolled over to the same dates at end of this year and early next.

The monies paid to Longtown (2021 100) have been received back and will be distributed to those people who were booked on the trip in due course.

No other social events planned at present.

**8 IT Secretary's Update:**

There has been very little activity on the website and Facebook. We have had to review some links on the website due to the LDWA Data Protection Policy being updated. This will be dealt with more fully under the relevant item later in the meeting.

**9 Pastoral Care**

Alma *has* contacted several members in the last few weeks & everyone seems fine. No other problems reported to me. I do not feel I need access to Membership lists as I have my own contact details built up over the years.

**10 Publicity**

Due to the current situation no new developments on publicity front , though need to consider the best time to start moving forward again.

## 11 Data Protection

### Maintenance

The LDWA are looking to standardise Guidance Documents referenced by the groups to help ensure they are always accessing the latest version. To enable this, they are suggesting to the groups that they always linking to the LDWA Toolkit rather than holding their own version of documents.

As part of this exercise Stuart Bain had hi-lighted some links, with the 'East Lancs Management of Walk Safety' document, within the East Lancs area and we were asked to consider if were able to delete them and then link directly to the Toolkit instead. After a short discussion the meeting agreed to delete the document and link directly to the LDWA Toolkit.

In addition HS / RJ / CT have reviewed the 'Back Office ' documentation to confirm Data Protection Compliance whilst using the opportunity to remove any redundant documents.

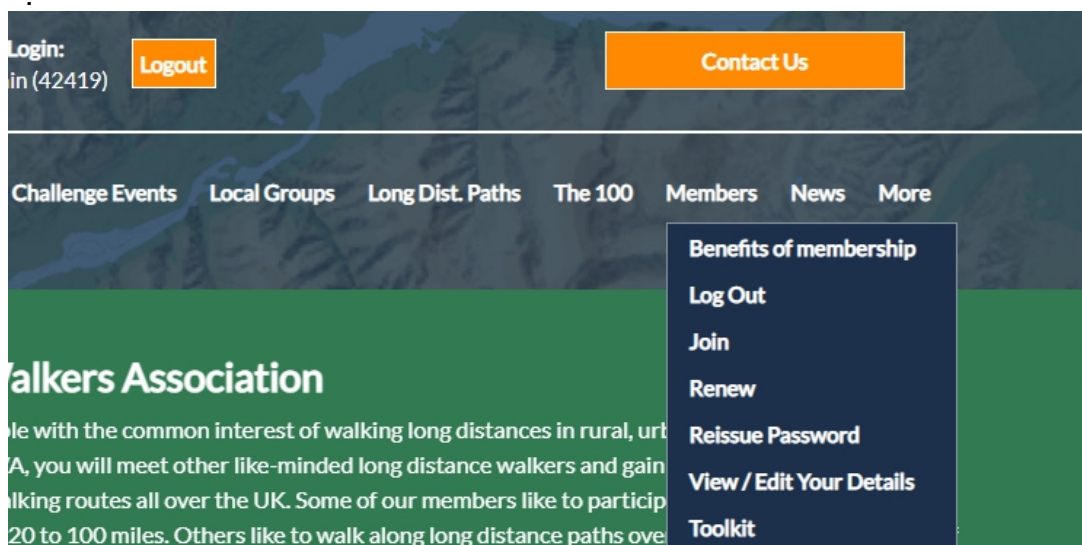
### Data Protection User Guide

Stuart Bain has recently issued a new Data Protection User Guide to help groups remain compliant. RJ has reviewed the document and can confirm East Lancs remain compliant.

However, he thought it mentioning there was a detailed paragraph on Direct Marketing communication This includes any email advertising a future event or walk. This must only be done via the Bulk Email function (as members have the option to opt out).

Stuart also requested we highlighted how a member may update his email preferences .

From the home page Select **Members - Benefits of Membership - View / Edit your Details**. The following screen shots demonstrate



## Contact Preferences [\(edit\)](#)

To keep you updated with news, events and activities you may be interested in, the LDWA will need to convey information to you by email, SMS or other social media. Please select edit to update your details below so you receive the information you want and to maximise the benefits of your membership. You have the right to withdraw your consent at any time by opting out of Social Media directly and/or changing your preferences below.

Please see the [LDWA Data Protection and Privacy policy](#) for more details.

Your current preferences are:

**LDWA National List** Yes

**Primary LDWA Local Group List** Yes

**Associated LDWA Local Group Lists** Yes

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### AOB

12.1

#### Quiz

Following the success of the previous Zoom Quiz held it was suggested we had another one. The was quickly accepted and the date of Thursday March 25th agreed.

#### Next Meeting

May 4<sup>th</sup> Zoom Meeting. ( this is a provisional date and could change if Lockdown conditions eased).

12.2



