**Calderdale LDWA Committee Meeting dated 10-01-24**

**Present**

Jane Guest

Karen Nash

Sandy Gee

Paula Pickersgill

Stephen Walker

Neil Midgley

Katherine Finn

Jane welcomed Katherine and introduced her to the group.

**Apologies**

None

**Matters arising**

Matters arising from minutes dated 08-11-23, Neil noted errors in the information supplied in respect of the navigation course he is proposing dated 24-03-24 and 07-04-24.

* Previous minutes state this is a Mountain Rescue association, this is incorrect, the venue is part of Holmfirth Harriers and a small charge for the venue and expenses of £10 per person would be required.
* Replace second paragraph with, it was proposed to initially offer this course to Calderdale and West Yorkshire group members, there will be 14 places available.
* Neil has also suggested information to be shared about how to book this course.

**Navigation course**

Amendments noted as above. Neil will prepare information of the course and entre details, he will send a copy to Chris Burrel at West Yorkshire LDWA and a copy to Karen, secretary of Calderdale to circulate to Calderdale and associate members. Please note information about the course and how to book have now been circulated.

**Challenge event, save the date 03-08-24.**

The Calderdale Crawl, Calderdale’s challenge event due to take place on 03-08-24 is progressing, Jane and Karen have walked the route in two halves and made some further changes. Jane and Karen explained the changes including where the first and second check points would be. We also met the occupier of a small holding where we felt would be an ideal spot for a water stop, if the weather is hot. We spoke to the occupier, and she confirmed she had a teenage daughter who might like to earn some spending money by providing a water stop. Karen obtained a name and phone number for future reference.

Further reccie walks are required to confirm the exact distance and further changes will still need to be made as currently the route is estimated as a couple of miles over the required 24 miles. and then the route needs to be walked in its entirety to confirm the GPS route and milage. This needs to be completed when light and weather permits to ensure accuracy for the final route.

The final route needs to be provided to Si Entres 6-8 weeks before the event, however the organises will feel more comfortable if the route is finalised by mid May 2024 as there are many other events after this time.

Sandy informed us that there are already 14 walkers booked on the Calderdale Crawl which is positive news. Again, the group discussed the need for helpers prior to and on the day of the event. It is estimated that we require 20 helpers, we potentially have 9 helpers so far.

Neil had noted that the current draft route is on OS map OL21 except a very small section, this needs to either be alerted to walkers or changed to keep the route on one map. Karen is aware of where this small section is and feels it can easily be changed to keep the route on one map. To be confirmed prior to final route being provided.

There were discussions about insurance following an email that members had read and found confusing. It appears that non-LDWA members either walkers or helpers are not covered by LDWA insurance, the group appeared to accept they were aware that LDWA helpers are not insured but were unclear about walkers. We may need to inform non-LDWA walkers in we establish they are not insured. After long discussions Sandy agreed to speak with Chris Burrel in an attempt to obtain clarity about insurance, especially liability insurance and confirm whether organises of a challenge event require separate insurance. This would incur further costs, so clarity and understanding are important.

The group considered the next steps to progress the challenge event.

* Jane is prepared to be the lead on the food and needs to see both indoor venues to establish what equipment is available. Paula will try and organise a convenient time to visit Heath as she knows the manager there, if possible Jane will try to arrange a visit to the Ripponden check point on the same day.
* We talked about badges, certificates and tally’s, Paula had brought an assortment of badges and certificates, we chose an oval shape badge with a picture of the Bridge in Ripponden for the badge and potentially a larger picture of the Bridge Inn pub in Ripponden as walkers will pass this when arriving at the second check point. Paula agreed to obtain cost of badges and certificates, we agreed not to put a date on these so that any leftovers can be stored and used again the following year. Paula has obtained a contact for the certificates and waterproof paper for Tallies. It was agreed the certificate should be A5 in size.
* Consideration to having a Calderdale banner which can be used at our challenge event and others if Calderdale help at another event. Sandy noted there is a place in Lindwell that produce banners, Karen agreed to investigate this and establish a cost. Neil has agreed he would have space to store the banner if required.
* We talked about advertising our challenge event at other events, this would require an A5 flyer, providing information to be left out at the next few challenge events, Sandy has agreed to prepare and distribute these flyers.
* Jane to plan, organise and with support purchase the food.
* Jane, Karen and Paula to risk assess both indoor venues and establish what they have to offer and what we need.
* Karen is prepared to help with food at either of the indoor venues.
* Karen to complete risk assessment for the walk route with assistance.
* Paula is prepared to offer transport to help walkers if they retire during the event.
* Stephen and potentially Judith Walker to assist at the midpoint indoor check point.
* Neil to manage the third check point.
* Katherine is prepared to help at head quarters with another friend whom she walks with, Sue.
* Sandy is prepared to do registration with support and then move to where required.
* We considered the need for sweepers and suggested asking West Yorkshire if they would provide a couple of walkers willing to sweep the route.
* Sandy to locate and bring a list of tasks required by the NEC to the next meeting to ensure we are conforming to rules and regulations.
* As we have added a 4-mile loop we may need a self-clip to prevent walkers who know the area from taking a short cut, self-clip to be considered.
* We agreed meeting more often as the challenge event gets closer.

**Update on Calderdale’s Christmas meal**.

We were able to confirm a new date for the belated Xmas meal 31-01-24, it was agreed to go for a drink at the Grove Inn, in Huddersfield at 7pm and then move on to the Gurker Sizzler for a meal at 8pm. Full details to be sent to all Calderdale members to consider and inform of their intention to join us on 31-01-24. Paula will book the meal as soon as we have final numbers. Note full details have now been sent.

**Walks**

There are currently only two walks booked from Calderdale members over the next few months, please consider leading a walk for your group. Karen to consider a walk in March, and Neil to consider leading a walk in September. Anyone able or willing to lead a walk needs to provide Stephen with details and he can input them directly onto the main website.

**Any other business**

Paula and Sandy request they attend the LDWA AGM in Norwich this year. This is agreed anyone else wishing to attend please contact Karen.

Agenda for next meeting on next page

**Next meeting**

The next meeting will be on 21-02-24 at 7pm, this will be the AGM followed by a normal committee meeting to be held at The Drop Inn Elland.

Karen Nash

Calderdale LDWA group secretary

**Agenda for meeting dated 10-01-23, 7pm at The drop Inn Elland**

**AGM**

To consider election of officers, if anyone wishes to be considered themselves or nominate someone else for roles, please let Karen know as soon as possible.

Consider the constitution.

**Committee meeting**

1. The Calderdale Crawl, where are we up to, how often do we need to meet.
2. What do we need to do next for the challenge event and to conform to NEC guidelines. Clarity about insurance.
3. Format and cost for the Banner, Certificates, Badges, and Tally’s
4. Start to consider roles and responsibilities and answer anyone’s questions.
5. At AGM consider if any changes are required to the constitution.
6. Any other business
7. Next meeting