

LONG DISTANCE WALKERS ASSOCIATION - BEDS BUCKS NORTHANTS GROUP
MINUTES OF COMMITTEE MEETING
THURSDAY 13TH MAY 2021 at 7.30 PM - BY ZOOM

Present: Terry Brown (Chairman), Gill Bunker (Secretary), Roy Carter, Norman Corrin, Peter Engledow (Treasurer), Mike Hyland (Events Co-ordinator), Mary Knight, Alan Leadbetter (Membership), Sara Waldron (Social Walks)

1.	APOLOGIES None	ACTION
2.	MINUTES OF PREVIOUS MEETING (25TH FEBRUARY 2021)	
	Most Actions to be picked up on the Agenda.	
	Terry had written a “commiserations” letter to Y 100 Sir Fynwy committee and had received a nice response from David Morgan.	
	Norman still to update the new members welcome letter.	Norman
3.	REPORTS	
(a)	Chairman - Terry Brown	
	<p>I don't really have anything substantial to report for our meeting – it's been business as usual:</p> <ul style="list-style-type: none"> • Keeping an eye on the Covid situation and NEC comms relating to our Group activities. • Helping with queries raised, mainly by Gill and Sara, as necessary. • Myself, Gill and Sara attended an LDWA NEC led Zoom workshop on the Social Walks rules and were very pleased to see that we were well ahead of the game! • I've submitted the group's Data Protection declaration for the year. 	
(b)	Secretary - Gill Bunker	
	<ul style="list-style-type: none"> • Tuesday News: Circulated each week. • Two items from BBN 2019 Newsletters sent to Strider Editor for April 2021 Strider (Cream Tea Walk, Norman and Hathersage Weekend, Roy) • “Focus on BBN” item and photos submitted to Strider for August edition. • Emails from NEC - circulated/responded as necessary • Items posted on BBN website: <ul style="list-style-type: none"> • Social Walks Register and Risk Assessment plus info regarding current LDWA Covid requirements and guidelines (in <i>Useful Information</i> and <i>Document Store</i>) • Updated Data Protection policy and new user guide and Privacy Notices • LDWA Safeguarding policy: Reporting incidents, Safeguarding Children and young people, Safeguarding Adults at risk • BBN policy concerning charity requests and donations as agreed at 25th Feb meeting plus info on two agreed donations: North Bucks rRIPPLE and Patterdale Mountain Rescue Team • Spring 2021 Newsletter included: <ul style="list-style-type: none"> • Link to the Minutes of the 25th February committee meeting • BBN policy concerning charity requests and donations as agreed at 25th Feb meeting plus info on two agreed donations: North Bucks rRIPPLE and Patterdale Mountain Rescue Team 	

- Detailed information about the LDWA's updated Data Protection Policy and Privacy Notices
- Links to LDWA Safeguarding policy: Reporting incidents, Safeguarding Children and young people, Safeguarding Adults at risk
- Liaised with North Bucks rRIPPLE regarding installation of gate near Stewkley under their Donate A Gate scheme
- Helped to organise the BBN St George's Day Zoom Quiz on 23rd April.
- Attended two Slow Ways webinars

The "Safeguarding" documentation to be added to website under *Documents* as well as *Useful Information* so that the report form is easily accessible if needed.

Gill

(c) Treasurer - Peter Engledow

Hi THE BEDS, BUCKS & NORTHANTS LOCAL C

My Accounts

BBNLGLDWA edit
23-05-80 27285635
[View a mini-statement](#)

Current Balance
£5,779.69

Available Balance
£5,779.69

INCOME TO 14/5/2021

BBN LDWA
Receipt Summary Summary

INCOME TO 14/5/2021

BBN LDWA
Receipt Summary Summary

Total Receipts	£ 79.20
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	% of income		
Membership	0.000	£	-
Pick n Mix 2020	0.000	£	-
SS 2019	0.000	£	-
Hannington Hike 2020	0.000	£	-
Miscellaneous	0.000	£	-
Merchandise	100.000	£	79.20

	<p>EXPENDITURE TO 14/5/2021</p> <p>BBN LDWA Payment Summary</p> <table border="1" data-bbox="272 338 1240 394"> <tr> <td>Total Costs</td> <td style="text-align: right;">£ 1,213.22</td> </tr> </table> <table data-bbox="272 422 1240 724"> <thead> <tr> <th></th> <th style="text-align: right;">% of cost</th> <th style="text-align: right;">Total</th> </tr> </thead> <tbody> <tr> <td>Merchandise</td> <td style="text-align: right;">7.089</td> <td style="text-align: right;">£ 86.00</td> </tr> <tr> <td>Print Post</td> <td style="text-align: right;">0.000</td> <td style="text-align: right;">£ -</td> </tr> <tr> <td>Equipment</td> <td style="text-align: right;">0.000</td> <td style="text-align: right;">£ -</td> </tr> <tr> <td>Donations</td> <td style="text-align: right;">30.909</td> <td style="text-align: right;">£ 375.00</td> </tr> <tr> <td>AGM</td> <td style="text-align: right;">0.000</td> <td style="text-align: right;">£ -</td> </tr> <tr> <td>Christmas Walk</td> <td style="text-align: right;">0.000</td> <td style="text-align: right;">£ -</td> </tr> <tr> <td>SS 2019</td> <td style="text-align: right;">0.000</td> <td style="text-align: right;">£ -</td> </tr> <tr> <td>Hannington Hike 2020</td> <td style="text-align: right;">0.000</td> <td style="text-align: right;">£ -</td> </tr> <tr> <td>Misc</td> <td style="text-align: right;">33.812</td> <td style="text-align: right;">£ 410.22</td> </tr> <tr> <td>Chiltern Kanter 2021</td> <td style="text-align: right;">28.189</td> <td style="text-align: right;">£ 342.00</td> </tr> </tbody> </table>	Total Costs	£ 1,213.22		% of cost	Total	Merchandise	7.089	£ 86.00	Print Post	0.000	£ -	Equipment	0.000	£ -	Donations	30.909	£ 375.00	AGM	0.000	£ -	Christmas Walk	0.000	£ -	SS 2019	0.000	£ -	Hannington Hike 2020	0.000	£ -	Misc	33.812	£ 410.22	Chiltern Kanter 2021	28.189	£ 342.00		
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	<p>SUMMARY</p> <p>Overall, nothing much has happened and there is little to report.</p> <p>A donation has been made to the Ramblers re the gate.</p> <p>Miscellaneous expenditure is broken down as below.</p> <table border="1" data-bbox="250 1066 1057 1157"> <thead> <tr> <th>Date</th> <th>Detail - Miscellaneous</th> <th>Account</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>12/11/20</td> <td>Zoom Licence</td> <td></td> <td style="text-align: right;">£143.88</td> </tr> <tr> <td>28/04/21</td> <td>Triple Challenge Badges</td> <td></td> <td style="text-align: right;">£266.34</td> </tr> </tbody> </table>	Date	Detail - Miscellaneous	Account	Amount	12/11/20	Zoom Licence		£143.88	28/04/21	Triple Challenge Badges		£266.34																									
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	<p>Peter confirmed the only payments made have been for the Triple Challenge badges and the donation to North Bucks rRIPPLE (Donate a Gate).</p>																																					
	<p>Terry thanked everybody for their prompt response to the email regarding the increased donation of £375 for a kissing gate (instead of the previously agreed of £250 for a hand gate).</p>																																					
	<p>(d) Membership - Alan Leadbetter</p>																																					
	<p>As of the 10-05-21 we have a total of 780 members, down from the last committee meeting, this is made up of 418 primary and 362 associate. We had 8 new members in April. I sent Norman details. We have 3 new members so far this month.</p>																																					
	<p>Alan will let Gill have a list of new members for a welcome in the Summer Newsletter.</p>		Alan/Gill																																			
	<p>New Member Welcome – Norman Corrin</p>																																					
	<ul style="list-style-type: none"> Alan has sent me the listing for new members for March, April and May. I've done March's members but not yet April or May. They'll be done by the end of this month. I've not actioned from the last committee meeting about a user guide for new members to access the members area of the LDWA website for affiliating to other groups Gill, Jackie, Peter and I successfully hosted another quiz, this time mainly for BBN and Essex Herts 																																					

	<ul style="list-style-type: none"> I attended the virtual National AGM. There were roughly the same number of attendees there (120 ish) who would be there on a normal physical AGM. 	
(e)	Challenge Walk Co-Ordinator - Mike Hyland	
	Mike confirmed the Pick & Mix is ready to go live on SiEntries. He has two routes to check over the coming weekend. The Shillington Shuffle to be discussed under item 7.	
(f)	Social Walks - Sara Waldron	
	<p>The Social Walks programme got going on 12th April under LDWA's walks protocol. Walks have been offered in all 3 Counties</p> <p>Midweek walk slots are full until the end of July with a couple of dates already taken for later in the year.</p> <p>Weekend walk slots have proven slightly more difficult to fill with one date available in June and two available in July.</p> <p>We have had 3 brand new walk leaders come forward – Liz Sheffield, Diane Baldwin & Tristan Denton.</p> <p>There seems to have been a slow uptake from many of our regular leaders – suggestions as to why would be appreciated.</p> <p>Phil Hastings has been leading a series of shorter slower walks. These walks are joint ventures with Essex & Herts & have been very popular.</p> <p>So far most of the walks have been for 10 people (9 + leader) with one for 6 and one for 15. Going forward there are a few for 12 people as confidence is growing.</p> <p>I'm looking forward to restrictions being eased which may help with leader confidence</p>	
	Sara said it was a difficult time and leaders were being cautious, but the programme was filling up and she only has one date in June to fill.	
	<p>Terry asked: <i>When restrictions are eased, will we still reduce numbers and ask walkers to book?</i> Hopefully there will be some NEC guidance on this.</p> <p>It was agreed to continue with the current advice of 15 max for now, but the number of walkers and whether walkers needed to book a place would ultimately be the decision of the individual leader.</p>	
	New leader incentive: It was confirmed that a BBN buff or mug is being offered to new leaders.	
	Shorter Slow Walks: Sara said Phil Hastings is happy to plan and lead slower, shorter walks and people are keen to join him. She confirmed these walks are in addition to, not in place of, regular walks. Phil has taken 15, so the walks are proving popular. It was noted that they are joint walks with Essex Herts.	
	Sara thanked Gill for her help with learning how to input group walks etc.	
	Gill is adding Registers and Risk Assessments to the LDWA database.	
(g)	Merchandising - Peter Engledow	
	Peter said there was nothing to report. He will be doing another item for the Newsletter.	Peter
(h)	Equipment - Lynn Yorston	
	No-one has informed me of any changes since my last report so I will send an up to date list to Gill for the web - But if anyone knows different, please let me know.	
(i)	Website & Social Media - Gill Bunker	
	<ul style="list-style-type: none"> LDWA policy items uploaded as listed in Secretary's report Social Walls Register, Risk Assessment and Guidelines added under <i>Useful Information and Documents</i> Chiltern Anytime Kanter flyer, risk assessment and routes added Pick & Mix Anytime flyer/risk assessments added. Route descriptions to be added. 	

	<ul style="list-style-type: none"> Anytime routes added on separate page to the event page News updated Some group walk photos added – copied from FB so link could be included in Tuesday News 	
	Social Media , A new LDWA volunteer Emily has been tasked with creating content on social media.	
(j)	Newsletter - Gill Bunker	
	<ul style="list-style-type: none"> Spring issue circulated LDWA policy items included as listed in Secretary's report Summer Newsletter – Deadline 15th July 	
(k)	Local Groups Representative Nothing to report	
4.	INSURANCE ISSUES – INCIDENT REPORTS AND RISK ASSESSMENTS/WALK REGISTERS	
	There have been no reportable incidents.	
5.	LDWA	
(a)	Updated Data Protection - Terry Brown Updated Data Protection policy and new user guide.	
	This was discussed at the last committee meeting. Information and the Privacy Notices were included in the Spring Newsletter and are on the website. Terry had contacted Stuart Bain regarding the increase from 3 to 7 years that records would be held (particularly with reference to non-members).	
	Stuart Bain's response: <i>I consulted with our insurers who suggested this time frame, it also aligns to the retention period for challenge events so hopefully it makes the administration easier. The timescales are a maximum - so you're right about reducing periods in your group if you feel it is appropriate. If you wish to reduce the retention period, you need to ensure the register is also updated to reflect the new period.</i>	
	It was agreed it would be simpler to leave the period of time as 7 years.	
	Mike confirmed that the challenge walk Privacy Notice is included on the SiEntries information for BBN events.	
(b)	Safeguarding Links to the LDWA policy were included in the Spring Newsletter and are on the BBN website (<i>to be included in Documents</i>). Terry feels this is a very important issue and the wording could be clearer. She will draft something, and contact Karen Pickersgill to suggest a workshop on this issue.	Terry
(c)	Inclusion and Diversity Julian White's email concerning the LDWA's policy on 'Inclusion and Diversity' had been circulated prior to the meeting. Terry summarised the email, saying that the NEC were hoping for initial involvement from a few Local Groups. Sara mentioned the fact that some towns, like Luton and Bedford, in our area are very ethnically diverse and a different approach to attract members from these communities could prove useful. There was some discussion but it was agreed that more guidance from the NEC would be	Terry

	helpful plus an indication of what they had in mind. Terry thought offering shorter, slower walks could form part of such a project.																																																																																																																																																																																												
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	Terry said it was definitely worth holding the CAK, and thanked Roy and his team for a cracking event.																																																																																																																																																																																												
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	This year's event is set as an ANYTIME CHALLENGE from 24th May until 31st August 2021 for LDWA members only. We have already rewritten the routes to start within the public car park in Great Missenden and have altered several routes to take account of path																																																																																																																																																																																												

	<p>closures due to HS2. Our anytime challenge risk assessments have been submitted to LDWA and have been fully approved for these dates.</p> <p>PLAN OF ATTACK</p> <ul style="list-style-type: none"> The BBN committee approved the reimbursement of those people who deferred their SiEntries until this year less the £2.00 each expenses. The donation to Thames Valley Air Ambulance needs to be sorted please. This was generated by those who did not reclaim their monies We have re-registered the event with SiEntries as an ANYTIME CHALLENGE and added it to their diary on 1st April 2021. We will publish the routes, instructions and risk assessments on the BBN website as from 17th May and open registration with SiEntries on 24th May. Anyone who wishes to walk the event must read the documents and print their own routes as required. Once completed, the walker will email Mike with their achievement and a certificate will be emailed back to them. If requested, a badge will then be posted free of charge. We will prepare and send accounts for the anytime challenge in early September. 	
	Mike said everything is ready for the event to open; he has two routes to check this coming weekend.	
	The donation to the Thames Valley Air Ambulance remains to be sorted. Mike thinks the donated entry fees have been sent to BBN, but he will check with Dave Yorston.	Mike/ Dave/ Peter
(c)	Shillington Shuffle 21st November 2021 – Merrian Lancaster	
	Mike is in contact with Merrian regarding the opening of the event on SiEntries.	Mike
(d)	Hannington Hike 6th March 2022 – Alan Leadbetter	
	I have nothing to report as I have not done anything since the last meeting. Will wait until NEC come up with more details of what we can do on challenge events..	
(e)	Triple Challenge – Alan Leadbetter/Dave & Lynn Yorston (Hannington Hike, Chiltern Kanter, Pick & Mix)	
	Lynn: I have now received the Triple badges and BBN have reimbursed us the costs involved. Thank you. Alan has arranged to collect them from us when he is next in this area – possibly when he completes the Pick & Mix Anytime.	
	Alan: As we are doing two challenges as Anytime, I decided not to purchase any certificates but to ask entrants to email me after completing the third challenge. I will then check their entries and if completed all three I will email them a certificate so they can print one themselves, I will post a badge to them, will need to get some envelopes and 2nd class stamps	
	Agreed that Alan will buy envelopes and stamps.	
	Roy will let Alan have a list of CAK entrants for Alan's Triple Challenge records.	Roy/Alan
(f)	Wendover Gap Anytime Challenge – Lynn and Dave Yorston	
	This is still removed from our website as no Covid-19 risk assessments exist.	
	Risk Assessment needed for WG to go back on the website.	Future
8.	BBN Group Events	
(a)	Summer “Social” Event	
	Agreed to hold this over until 2022. Norman plans to hold his postponed “Kanter Cake Walk” on Saturday 31st July which will include a visit to the Ivinghoe Tea Rooms.	
(b)	Eastbourne Trip	

	Roy said the trip will be based at the Queens Hotel, Eastbourne.as a self-drive Alpha trip. 8 or 9 BBN are booked. The hotel is fully booked at the moment with block bookings for coach trips, but Roy hopes more rooms will become available. There are other hotels and B&Bs nearby. Terry thanked Roy for his work on the trip.	
(c)	AGM – 28th November 2021 – Lynn & Dave Yorston	
	The 2021 AGM is still on hold. We still cannot contact either the hall or the pub until restrictions are further relaxed. If last year’s plans are upheld, it will be held at Ellesborough Village Hall and Parish Rooms, Butlers Cross HP17 0TX and The Russell Arms opposite.	
	Terry said it would be great to have an AGM which was both face-to face and online (with a roving mic) if this was not too ambitious. She knows someone who could help set this up.	
9.	BBN GENERAL	
(a)	2022 Celebrating LDWA 50th Anniversary	
	Suggestions at the moment include: Walking the Aylesbury Ring, the Northampton Round, a Grand Union Canal walk, a Midsummer Meanders Special.	
(b)	2023 BBN’s 40th Anniversary	
	Suggestions include walking the Greensand Ridge, the MK Boundary Walk over a bank holiday weekend, a quiz (inviting neighbouring groups to join in), and a cream tea walk.	
(c)	Slow Ways	
	Gill reported just one response to the item about Slow Ways in the Tuesday News. It was decided, therefore, not to proceed with the idea of signing up as a group.	
10.	DONATIONS/PROJECTS	
(a)	Donations	
	Member Suggestions:	
	North Bucks rRIPPLE: Donate-a-Gate – the gate near Stewkley should be installed during May. It was agreed a walk/official opening, possibly with the rRIPPLE team/Ed Kendrick, would be a useful publicity tool.	Gill
	No further suggestions for donations were made at the meeting. The membership to be asked for ideas.	Gill
(b)	Projects:	
	(a) Greensand Ridge Walk Benches – Roy Carter	
	The status on the project to refresh all 6 of the BBN benches on the Greensand Ridge Walk. Jon Balaam from Greensand Country is coordinating the project and says: <i>“The overall project is now due to be completed in September – I’ve suggested we will be able to replace all 6 and add a further two, based on the analysis Terry has done”.</i> <i>I’ve also been in discussion with a local resident to the Leighton Buzzard area (a children’s author none the less) who wishes to sponsor one of the benches. Would the committee be happy for benches to carry two plaques – one for the ‘project’ (LDWA and Greensand Country Landscape Partnership) and one where the plaque is sponsored in memoriam?</i>	

	<p><i>"This would be a good way to extend our reach, and also to bring in some income for ongoing maintenance of the benches. I now have a much clearer idea of budgets, and as Andy knows the incorporation of the project was approved by GCLP Exec yesterday. I'll be in touch soon when I have further details and timescales".</i></p>	
	<p><i>Enquiry from the local resident: My husband, Jim, died recently (from Alzheimer's) and I would so like to have a memorial seat or bench to remember him by.. Near us (Heath & Reach The Meadow) there is a slightly elderly bench on the Greensand walk. Would it be at all possible to either have a better one there at my expense, of course, or perhaps somewhere else, not too far off. I gather there are six benches on the Greensand Ridgeway Walk. Jim loved walking but mainly locally, -also further afield with a U3A group. I have tried Rushmere park but they could only offer one space, with no view at all. I would be so grateful to hear from you.</i></p>	
	<p>It was noted there will now be 8 benches, after Terry's suggestion of an extra two benches. Following some discussion is was agreed:</p>	
	<p>(i) We should check what Jon Balaam means by: <i>This would be a good way to extend our reach, and also to bring in some income for ongoing maintenance of the benches</i></p>	Roy/ Terry
	<p>(ii) Is there anywhere close by where the memorial bench could be placed</p>	
	<p>(iii) If not, we are content for a memorial plaque to be placed on the BBN bench.</p>	
	<p>(b) First Aid course/Emergency Procedures at CPs</p>	
	<p>On hold for the moment. Terry said there is an item about cardiac arrest on the LDWA website.</p>	
	<p>(c) Banners/Laminated signs To be followed up when challenge events resume.</p>	
11.	AOB None.	
12.	DATE OF NEXT COMMITTEE MEETING Thursday 15th July 2021 at 7.30pm via Zoom	