

**MINUTES OF COMMITTEE MEETING (ZOOM)
THURSDAY 8TH OCTOBER 2020**

Present: Terry Brown (Chairman), Gill Bunker (Newsletter/Website), Roy Carter, Peter Engledow (Treasurer), Dave Findel-Hawkins (Membership), Mary Knight (Group Walks), Alan Leadbetter, Peter Simon (Secretary/Local Groups Rep), Sara Waldron Noman Corrrin (Guest)

		Reports & Discussion at Meeting	Action
1.	FINANCES	<p>Peter E reported no action since last meeting. Balance remains £6,784.</p> <p>Zoom licence for BBN Peter E will investigate getting a full Zoom licence for BBN. Approx cost £120. Advantages: No 40 minute maximum period; saves travel to meeting; more people can take part; meetings can be face to face plus virtual for anyone not able to be present; better facility to record meeting; can be used to hold a vote. <u>It was agreed to proceed with this.</u> (Zoom preferred to Google). Driving rights (log in details, password) to be decided once the licence has been obtained.</p>	Peter E
2.	WALKS PROGRAMME	<p>Walks that have taken place under Covid regulations: Roy's 4 day Hathersage w/e, Roy (10 Sept-10), Gill (13 Sept-6), John Davies (17 Sept-3), Terry (Thurs 1 Oct-8)</p>	
(a)	Future social walks	<p>Future Programme</p> <p>October: Sat 10 Oct (max 10) Terry Thurs 15 Oct (max 6) Sara Sat 17 Oct (max 10) Terry Thurs 22 Oct (max 6) Sara</p> <p>December: Sun 6 Dec Santa</p>	<p>November: Thurs 5 Nov (max 12) Dee Sat 7 Nov Norman Sun 8 Nov (max 12) Dee Thur 12 Nov Liz Sheffield Sun 22 Nov (max 8) Steve Clark Sun 29 Nov AGM</p>

(b)	Procedures for future social walks	<p>For discussion: <i>Whether a group-wide attendance limit needs to be put in place for social walks, or whether the walk leaders should be permitted to set any limit up to the current national maximum of thirty</i></p> <p>Consideration of: Group's reputation, meeting oncoming walkers, personal feelings about walking with larger numbers, comments from leaders who had already led a "Covid" walk, the leader's need to be able to communicate quickly with all walkers at any time during the walk. <u>Agreed to recommend up to 15 walkers on BBN walks, but the final decision on numbers to be the leader's.</u></p> <p><i>Whether primary group members should be given priority in booking over other LDWA members.</i> <u>Agreed BBN walks will be open to all members.</u></p> <p>Risk Assessments: Ask leaders to do risk assessment if 6 or less on walk – LDWA indicate this is good practice? <u>Agreed to encourage leaders to do this.</u> Gill will continue to upload to LDWA website after walk</p> <p>Agreed we need to be aware of any local restrictions which may come into force within the different areas we cover. Agreed to continue with the walks programme on an ad hoc basis.</p>	
		<p>In an email (dated 5.10.20) NEC Julie Cribb, Local Groups has given updated guidance and confirms that a walk leader now needs to:</p> <ul style="list-style-type: none"> - <i>complete a risk assessment (mandatory for walks of 7 or more in England and Scotland, best practice for other walks)</i> - <i>carry the delivery plan/rules (can be on an electronic device or a hard copy)</i> - <i>complete a walks register and upload to LDWA server</i> - <i>remind attendees not to come if they have any COVID-19 symptoms</i> - <i>consider the issues raised in the risk assessment</i> - <i>upload the risk assessment to LDWA server (mandatory for walks of 7 or more)</i> 	

		<i>in England and Scotland, best practice for other walks)</i> Gill to double-check with Julie Cribb that the delivery plan/rules to be carried is pages 10,11,12 of the 20 page Social Walks & Covid-19 document.	Gill
3.	NEWSLETTER	The Summer issue was online only. Gill wants to continue with online version only. Contributions needed for Autumn Newsletter. Agreed it should include: update on social walks, Chairman's intro, AGM info, latest news regarding recommencement of Challenge Walk, info re Zoom facility; Roy will do report of his Hathersage weekend. Deadline: 24th October, to circulate before end of October.	
4.	LGRs MEETING (13th/15th Nov 2020)	This will be held virtually, The main meeting will be on 15th November. Terry & PeterS will attend.	PeterS/ Terry
5.	INSURANCE ISSUES / INCIDENT REPORTS	No issues and no reportable incidents.	
6.	HUNDRED CPs		
(a)	2021 - Y 100 Sir Fynwy	It is not known yet whether Y 100 Sir Fynwy can take place, Mary has had email from Shirley Hume asking if BBN are still happy to CP and support the event in whatever format it can take place. Agreed BBN would support. Mary to respond.	Mary
(b)	Future Hundreds	Nothing further heard.	
7.	BBN EVENTS		
(i)	Recommencing Challenge Walks	Email received from NEC Julie Cribb, Local Groups (7.10.20) regarding the rules and supporting documentation that will enable local groups to put on Challenge Events again, with attached Challenge Walk Events & Covid-19 (England) Risk Assessment, Delivery Plan and Rules and the COVID-19 Challenge Events Rules FAQ.	

		<p>Nobody had had an opportunity to look at the documents in detail before the meeting.</p> <p>Initial proposals: Maximum number 150, No mass start, No indoor HQ, no indoor checkpoints, No provision of food, Water provided within a safe environment at CPs. Social distancing at checkpoints, checking in etc</p> <p>There will be a Local Groups Zoom meeting on 22nd October with the NEC to enable LGs to give their views on the proposals. Terry and Alan will attend.</p> <p>The email to be copied to Lynn and Dave for their comments, also Merrian and Mike.</p>	<p>Terry/Alan</p> <p>Terry</p>
(ii)	Chiltern Kanter 7th March 2021	<p>Discussion about the proposals to restart Challenge Walks and whether it would be feasible for the CK to take place. Roy confirmed Pitstone hall has re-opened and has Covid-19 safe status, but the kitchen is closed. (Pitstone Hall booked and paid for. The halls at Wigginton and Aldbury are booked, but not paid for.)</p> <p>Gazebos could be used outside HQ/CPs, but still dependent on hall availability – kitchens, water, use of toilets.</p> <p>Lots to be considered.</p> <p>The event could be held as an Anytime Challenge.</p>	<p>Roy and All of Us</p>
(iii)	Pick & Mix 6th June 2021	<p>Open on SiEntries 45 entries</p>	
(iv)	Shillington Shuffle 21st November 2021	<p>For the future</p>	
(v)	Hannington Hike 6th March 2022	<p>For the future</p>	
(vi)	Marketing on SiEntries	<p>Mike Hyland: <i>I have sent an email to people who were on the HH 2020 and SS-2019 about the new date for the Shillington Shuffle. It comes under marketing on Sientries. Looked in to it and found I can send marketing emails this way so sent it to events we had held in the last year. Not all on the events want this, so opt out of it. So 124 on the HH and 103 on the SS have had emails. Also we have a new avenue to get in touch with people.</i></p>	

(vii)	Event Insurance:	Force Majeure, Event Protect, Coronavirus & Refunding Participants Force Majeure clause is on CK and SS entry forms.	
8.	EQUIPMENT/PUBLICITY/PROJECTS		
(a)	Banners	On hold for the moment, but banners can be obtained quickly if CK goes ahead.	On hold
(b)	Greensand Ridge Benches	Roy has been in contact with Jon Balaam (Greensand Country) who is in touch with Central Beds regarding installation requirements – a service check is necessary in case of underground pipes, etc before digging can take place. Sara had recently posted a photo of the Millbrook Bench and confirmed a metal bracket had been added and it was now good to sit on.	Roy Terry
(c)	First Aid Course for Marshals	All on hold at the moment. (+ First Aid/emergency procedures for CPs)	On hold
(d)	BBN Clothing	Norman has liaised with PECO to get BBN buffs and masks on the BBN shop site. This was advertised in a recent Update. Norman is making an initial order of 10 buffs.	Norman
9.	GROUP ACTIVITIES/WEEKENDS/SOCIAL EVENTS		
(a)	Past Events		
(i)	Hathersage W/e 28th/31st August 2020	This went well and was enjoyed by all who travelled. Thank you to Roy for organising.	
(b)	Future Events		
(i)	Marsden Moors W/e 8th May 2021	The Marsden Moors challenge event has been rescheduled for 8th May 2021. Dave confirmed he is happy to lead the walk if the event itself doesn't happen.	DFH
(ii)	Midsummer Meanders 19th June 2021	Milton Bryan Village Hall booked.	
11.	AGM: 2.00pm Sunday 29th November 2020	There was appreciation for the effort Dave and Lynn have put into working out a format whereby the AGM could take place in a hall with Covid-19 safe status and an attendance	

		<p>of up to 30 socially distanced. However, two committee members indicated they would not be happy to be in a hall with up to 30 people and two confirmed they could not attend due to the car share ban. <u>It was therefore agreed that the AGM would take place via Zoom</u>, particularly as the BBN Zoom facility should be in place by then. Terry to let Lynn and Dave know. Members to be advised via Update/Newsletter that the AGM is to be held on Sunday 29th November 2020 at 2pm via Zoom. Members will need to indicate their intention to join the meeting beforehand so they can individually be sent the link to the meeting. Decision who deals with this still to be made.</p>	Terry PeterS/Gill;
	CONSTITUTIONAL DATES	<p>Notice of AGM (42 days before) Done via Newsletter, Website, August Strider; Nominations (28 days before); Proposals to amend constitution & substantive motions (28 days before)</p>	PeterS
	COMMITTEE MEMBERS	<p>PeterS is standing down as Secretary. Mary will stand down as Walks Secretary, but is willing to continue on the committee. Sara has agreed to take over as Walks Secretary. Dave is standing down. Alan is willing to take over Membership Norman would like to stand. Terry will chat with members on her walk about joining the committee. Nominations need to be done. Reports/Accounts need to be done. We need to ask Lynn if she is willing to continue maintaining the list of group property.</p>	Terry PeterE Terry
12.	NEXT COMMITTEE MEETING	THURSDAY 26TH NOVEMBER AT 7.30 PM	