

MINUTES OF ZOOM COMMITTEE MEETING THURSDAY 14TH MAY 2020

Present: Terry Brown (Chairman), Gill Bunker (Newsletter/Website), Roy Carter, Peter Engledow (Treasurer), Dave Findel-Hawkins (Membership), Mary Knight (Group Walks), Alan Leadbetter, Peter Simon (Secretary/Local Groups Rep), Sara Waldron

	Matters Arising from 30.1.2020 meeting	<i>Happened in Interim</i>	<i>Discussed at Meeting</i>	<i>To Be Done</i>
1,	FINANCES	PeterE circulated Treasurer's Report. Current balance £6,802.24.	Straightforward. Nothing much happening at moment.	Alan will send HH receipts.
2.	WALKS PROGRAMME	2 walks offered for next programme: Terry & Roy (Beds Walking Festival)	Mary suggests keeping available walk dates on the website.	
(a)		<p>Social Walks in August Strider Summary of email from Julie Cribb 01.05.2020 <i>Only the group headers will be published in the next Strider - no walk will be listed. Review the walks already in the system and update the details. Mark any future walks as 'Not for Strider'. AGM: You can include the date and time in your header but no 'dated' activities in the listings will be included.</i></p>	<p>Walks have already been marked as "cancelled" for the initial 12 week period till 9th June as advised by NEC. All future walks have been marked as "Not for Strider". Decision made to cancel all BBN walks up to the end of July, then review month by month.</p> <p>Terry has circulated draft Header for comments.</p>	<p>Gill to keep walks info on website updated. Review Strider Header Everyone: Ideas for Header to Gill by 22nd May. Include AGM date & time. Approved Header to then be sent to Julie Cribb – Gill</p> <p>Update membership/leaders as per Julie Cribb email 01.05 plus advice re AGM.- PeterS.</p>
(b)		<p>Strider: Future Listing of Group Walks: email from Strider Editor Graham Smith 28.04.2020 asking for views on group walks being listed or not. PeterS asked for members' views in Update.</p>	<p>Mixed feelings at the meeting, though the reasoning behind the question is understood. PeterS reported 5 for, 5 against in members' responses. Agreed we would like to publish the dates of walks plus any details provided, but</p>	<p>Mary to report back to Graham Smith</p>

			would not chase to get full walks info input in time for Strider. To be reviewed at each Strider deadline.	
3.	NEWSLETTER	One article (LDWA AGM) plus Alan's HH report.	Deadline now 5th June. No hard copy. Just online.	
4.	LGRs MEETING	BBN Rep needed for November's meeting.	PeterS is willing to attend Terry can stand in if necessary.	PeterS/Terry
5.	BBN not named in LDWA Chair's N'Letter as supporting challenge walk non-member levy.	Terry emailed Dave Morgan. BBN were mentioned in next Chairman's N'letter. PeterS included in Update.		
6.	LDWA WEBSITE – WALKS DATABASE	Launch included in David Morgan's April Newsletter. No further information from NEC about how to add GPX files, etc. etc	Lots concerns about telephone numbers being displayed, appearing to recommend places to park plus issues outlined in Terry's email to committee (26.04). Can BBN opt out?	Gill to contact LDWA IT to ask for clarification.
7.	INSURANCE ISSUES			
(a)	Steppingley Step 2019 Incident report completed following a participant's fall			
(b)	Agreed Add advice at end of route description that walkers have something to eat & drink & rest before leaving.	Lynn and Dave informed for P&M.		
8.	HUNDRED CPs			
(a)	2020 - Y 100 Sir Fynwy	Postponed to 2021		

(b)	2022			
(c)	2023 - EBB	DFH/Terry had email from organisers of EBB asking if BBN OK to run CP in 2023.	Agreed and Terry has responded.	
9. BBN EVENTS: FORCE MAJEURE, EVENT PROTECT, CORONAVIRUS & REFUNDING PARTICIPANTS				
(a)		<p>Request from NEC: Force Majeure Clause</p> <p>NEC believe this is a crucial insertion within a local group's policies, where a challenge event is being organised <i>'If the event is cancelled (at any point in the planning and delivery period) for any reason the organisers will do their best to contact entrants using the details provided. The Organisers will put a notice on the event website and main LDWA website and entrants are strongly recommended to check this before departure. Cancellation of the event will be at the discretion of the organisers and entry fees will be refunded less a proportional amount for unavoidable costs incurred.'</i></p>	<p>This clause is on the P&M SiEntry details.</p> <p><i>".....entry fees will be refunded less a proportional amount for unavoidable costs incurred."</i></p> <p>PeterE suggests a figure be inserted instead of <i>"a proportional amount"</i>, e.g. 30%. Peter will speak to Mike Hyland</p>	PeterE/Mike Hyland
(b)		<p>SiEntries: Event/Refund Protect insurance</p> <p>1= Event Protect, is where the organisers can protect the event for additional price of 3% +VAT</p> <p>2=Refund Protect, is where the entrants can protect themselves if they cancel for additional price of 7.5% +VAT.</p>	<p>Mike Hyland has produced the template for SS event on SiEntries but needs a decision on Event/Refund Protect insurance.</p> <p>Event Protect: Query: Is there any excess that would negate the value of the insurance? It does not appear so.</p>	
		PeterE:	It was agreed to take up the Event	

		<i>The Event protection seems sensible to me, a very low cost to us. 3% plus VAT, so for £10 entrance we get a £0.36p hit. Personally, would charge £1 extra to non-members to cover the cost.</i>	Protect and see how it works for the next few events. The Pick & Mix is already open on SiEntries - Event Protect cannot be added in retrospect? Entrants could be advised to take out own Refund Protect.	Terry to discuss with Mike
(c)		SiEntries: Coronavirus & Refunding Participants (email 06.05.2020)	.	
		PeterE: <i>I think a way forward for the future is to include in our Blurb on SIE that the fee includes a "non-refundable booking fee of X" Whether X is a figure or a percentage I am not certain in my mind yet, but I expect a fixed fee will be safer in the eyes of the law. So £10 entry fee includes £3 booking fee etc etc.</i>	Agreed	PeterE/Mike/Terry
10. BBN EVENTS				
(a)	Hannington Hike 2020	<i>Alan's report circulated. I'm pleased to tell you that this year's HH has by my calculation made a surplus of £816.80, so with that in mind you should make a donation to the LDWA website fund of £400, that is the difference non-members pay. We had 100 non-members and the difference they paid was £4. Donation of £400 to LDWA website fund. Surplus food donated to local NHS.</i>	Gill to put report on website event page and include in Newsletter. . Excess food was donated via Karen to the NHS staff at Stoke Mandeville Hospital. To be included in Update	Gill PeterS Update
(b)	Pick & Mix 2020	Cancelled. New date: 6th June 2021	Entry Open, 41 entrants	
(c)	Shillington Shuffle 2020		Discussion about whether to cancel the SS now. Agreed to defer decision, The date to be confirmed on SiEntries but the opening of	. Mike/Terry

			entries to be delayed.	
(d)	Chiltern Kanter 2021		Pitstone Hall booked and paid for. Halls at Wigginton and Aldbury are booked, but it was agreed to delay payment for the moment.	Roy
(e)	S.S. Walk Triple Challenge	Lynn will order 200 badges, colours to be reversed. No extra cost.		
(f)	New Triple Challenge HH/P&M/CK	Alan will maintain records. Lynn will design badge. Alan is designing certificate.-		Alan/Lynn
(g)	Wendover Gap Anytime Challenge	Impact of HS2? No impact at present.		
11. MERCHANDISING/EQUIPMENT				
(a)	Marshals' T shirts	Terry progressed, and collected in time for HH. Everyone Impressed.		
(b)	Group Clothing – PECO (Custom Sports Kit)	Further items added as requested, and link to website page circulated.		
(c)	Banners		Being obtained from Metroprint. Terry said decision on sizes of banners still to be made, but they will not be needed for a while. Production will be easy to set up and banners can be produced speedily.	Terry
(d)	“Food Safety” signs	Wording obtained from Lynn		
(e)	BBN Business Cards	Gill still to follow up		Gill

(f)	Plastic Bowls for CPs	Merrian has bought 60.	Thank you to Merrian.	
(g)	Greensand Ridge Benches	Roy & Terry met with Greensand Trust 02.02.2020	Enthusiastic meeting. GT are happy with the £1,000 donation towards installation and upkeep. They prefer wooden benches, rather than plastic; the BBN/LDWA logo can be carved.	PeterE – earmark £1,000 for benches
12. GROUP ACTIVITIES/WEEKENDS/SOCIAL EVENTS				
(a)	Marsden Moors Weekend: May 2020	Postponed to May 2021.		
(b)	Midsummer Meanders	<i>Sara: We selected Milton Bryan Village Hall & had arranged a visit this week. We have sorted out several of the walks and had planned to walk out 2 of them yesterday. With the ongoing situation we have no option but to cancel the event for this year. However it would be good if we could have agreement to go ahead next year. I suggest 12th or 19th June 2021.</i>	19th June date agreed. Sara will book hall.	Sara
(c)	Death March: August 2020	Any LDWA insurance implications? No issues. J Elrick response circulated. Event cancelled.		
(d)	Hathersage W/e: 28th/31st August 2020		Agreed this will remain on the programme, pending any changes in current restrictions.	
(e)	First Aid Course			

	Merrian suggested a First Aid course for marshals. Merrian asked to obtain dates.	<i>Post-meeting note from Terry: The second part of Merrian's query: Should we have some kind of first aid / emergency procedures for CPs?</i>	All on hold at the moment. <i>First aid / emergency procedures for checkpoints to be discussed at next meeting.</i>	Next meeting
13.	2020 AGM 2pm Sunday 29.11.2020 Ellesborough Village Hall & Parish Rooms	Dave & Lynn organising	Date and time only to be included in Header for Strider. How big is the hall (in case present restrictions are still in place)? Review nearer time.	Terry to let Dave & Lynn know about non-listing in Strider.
14.	GENERIC EMAILS	Email from Julie Cribb 29.04.2020 <i>To safeguard ourselves and protect group officers we are proposing that only generic email addresses are published on the national and local group LDWA websites.</i>	BBN has several email forwarders currently in place. The following was agreed:: Add: BBN Treasurer & BBN Newsletter. Delete BBN Merchandise.	Gill to contact LDWA IT.
15.	COMMITTEE Norman has resigned. PeterS will be standing down at AGM.		DFH will also stand down. Mary would like to stand down. DFH and Mary will both continue as Hundred Co-ordinators.	Sara will speak with Mary about work of Walks Secretary. Need to let members know of vacancies. Update/Newsletter. Terry/PeterS/Gill

NEXT COMMITTEE MEETING – THURSDAY 16TH JULY 2020 AT 7.30PM